



## Bounce & Party - Soft Play Risk Assessment

**Setting up and packing away soft play:** This will be completed by Bounce & Party

What are the hazards?	Who might be harmed and how?	Likelihood 1 = Not likely 2 = Likely 3 = Very likely	Level of harm 1 = Minor injury 2 = Moderate injury 3 = Serious injury	Action that will be taken to prevent this hazard	Responsible person who will make sure that action is taken.
Area of setup	Those who are setting up the soft play and the children that are using it.	2	3	<p>Ensure that the area of setup is large enough</p> <p>Ensure that the area of setup is suitable</p> <p>Ensure that the area of setup is free of sharpe objects on the ground</p> <p>Ensure that the area of setup is free from any obstacles or too closer objects / hazards</p> <p>Ensure that the area of setup does not have any power or communications cables that are not above the setup site</p>	Rob - Bounce & Party
Soft play is very heavy to lift and manoeuvre	Those who are transporting the soft play, setting it up, or packing it away could injure their backs	2	1	<p>To move the soft play a suitable trolley will be used wherever possible</p> <p>Advice will be followed on correct lifting procedures to prevent injury (using guidance from <a href="http://www.hse.gov.uk">www.hse.gov.uk</a> or other sources)</p> <p>The soft play will be packed away as directed by the manufactures instructions, and secured with the straps provided where required</p>	Rob - Bounce & Party

Long electric power cable	Those who are setting up other stalls at the event could trip on the cable	2	1	Secure the power cable to the ground as soon as it is laid down, and do not remove the tape until cable is due to be wound up	Rob - Bounce & Party
Damage to the electric power cable	Anybody who touches the damaged cable could be electrocuted	1	3	Unroll the electric cable, and check the full length of the cable, plus any plugs or sockets  Ensure that the power cable is plugged into power supply that has a trip switch OR use the power breaker supplied	Rob - Bounce & Party
<b>Outdoor:</b> Heavy duty stakes to be driven in using mallet, and removed at the end of the day	Those banging in the stakes could hit their hands Others in the area could be hit with the mallet	2	1	Hold the stakes halfway down when banging them in Knock the stakes sideways using the mallet before trying to pull them out  Make sure the area is clear of other people	Rob - Bounce & Party
		1	2		
<b>Indoor:</b> 25kg sand bags to be used and removed at the end of the day	Those carrying the sand bags to the location	2	1	Moving and handling procedures to be used.  Suitable wheeled trolley to be used	Rob - Bounce & Party
	Others tripping over the sandbags	2	1	Sand bags to be easily seen and attached to the bouncy castle	
The soft play is wet when it's put away	Those packing away the soft play could be injured as it will be slippery and heavier if wet.	2	2	If possible, the soft play will be dried out before it is put away	Rob - Bounce & Party

**Using the bouncy castle:** At least one adult will supervise the Bouncy Castle at all times

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>Likelihood</b> 1 = Not likely 2 = Likely 3 = Very likely	<b>Level of harm</b> 1 = Minor injury 2 = Moderate injury 3 = Serious injury	<b>Action that will be taken to prevent this hazard</b>	<b>Responsible person who will make sure that action is taken.</b>
Adults or older children playing with the soft play	Smaller children playing with the soft play may be knocked over or fallen on top of	2	3	The height restriction of 1m, and age restriction of unto 5 years, will be strictly enforced by those supervising the soft play	Responsible adult provided by the customer / client
Larger children colliding with smaller children	Smaller children could be injured	2	3	The height restriction of 1m, and age restriction of unto 5 years, will be strictly enforced by those supervising the soft play  A maximum number of children using the equipment will be limited	Responsible adult provided by the customer / client
Children jumping off or falling off the soft play	Children could be seriously injured	1	3	Children should only play with the soft play on the safety mats provided  At least one adult supervisor will be supervising the soft play	Rob - Bounce & Party  Responsible adult provided by the customer / client
Children colliding with each other whilst using the soft play	Children could be injured	3	1	Responsible adult supervising the soft play will ensure that children do not bump into each other or become overly boisterous	Responsible adult provided by the customer / client
Sharp objects that could injure children or damage the equipment	Children using the soft play could be injured by sharp objects	1	3	The soft play will not be set up on areas where there are sharp objects or gravel and will be checked thoroughly before it is used  Children will be asked to remove their shoes and any other sharp objects before they use the soft play	Rob - Bounce & Party  Responsible adult provided by the customer / client

<p><b>Outdoor:</b> Soft play gets wet due to rain</p> <p><b>Indoor:</b> Soft play gets wet</p>	Children might slip and injure themselves	2	2	<p>The soft play will not be used if it rains, and will be dried completely before children are allowed on it</p> <p>Food and drink will not be allowed on or near the soft play</p>	Responsible adult provided by the customer / client
People using the soft play after the event has finished and it is not longer being supervised	<p>People could disregard the guidelines for safe use of the soft play, and injure themselves or others.</p> <p>If they were injured, there may not be anyone nearby to help them.</p>	2	3	<p>The soft play will be supervised all the time that it is setup, and will be packed away as soon as possible after the event has finished.</p>	<p>Rob - Bounce &amp; Party</p> <p>Responsible adult provided by the customer / client</p>
Adverse weather conditions – RAIN.	Children using the soft play may slip as surfaces when wet become slippery	1	3	<p>Bounce &amp; Party will not hire the equipment if the MET office weather forecast is wet or is likely to cause injury</p> <p>The equipment is not to be used when raining or when wet, no users are allowed on the equipment whilst the entrance / exit or play area is bubbling or wet.</p> <p>Explain to the hirer what to do if it starts to rain during the hire or if the equipment becomes wet</p> <p>Ensure that the hirer is aware of the wet weather policy upon arrival and correct supervision is maintained at all times.</p>	<p>Rob - Bounce &amp; Party</p> <p>Responsible adult provided by the customer / client</p>

Averse weather Conditions - Wind	Children using the soft play may be blown over or hit by other objects due to weather conditions	1	3	<p>Bounce &amp; Party will not hire the equipment if the MET office weather forecast is wet or is likely to cause injury</p> <p>Soft play is not permitted to be used in strong winds (over 24 mph) including gusts. Windy conditions can be deemed a health and safety risk.</p> <p>In the event of strong winds after set up, remove the children from the soft play</p>	<p>Rob - Bounce &amp; Party</p> <p>Responsible adult provided by the customer / client</p>
Balls / soft play being thrown.	Children may be hit by balls being thrown	1	1	<p>Responsible person supervising at all times. Throwing balls, shapes or equipment is NOT PERMITTED UNDER ANY CIRCUMSTANCES.</p>	<p>Rob - Bounce &amp; Party</p> <p>Responsible adult provided by the customer / client</p>
Injury through de lamination or foam being exposed.	Children being exposed to the foam	1	1	<p>Visual inspections during set up and test annually from defects.</p>	<p>Rob - Bounce &amp; Party</p> <p>Responsible adult provided by the customer / client</p>
Emergency.	Anyone attending the party or event	1	3	<p>In the event that someone is seriously injured, DO NOT move the individual, remove all users from the equipment and dial 999 immediately.</p>	<p>Responsible adult provided by the customer / client</p>

Fire	Anyone attending the party or event	1	3	No smoking or barbecues near the equipment at any time.	Responsible adult provided by the customer / client
Chocking	Anyone attending the party or event	1	3	<p>No food, drinks, chewing gum, balloons, silly string or alike to be allowed on or near the equipment or soft play.</p> <p>Ensure users don't put ball pit balls in their mouths; this also is for HYGIENE REASONS. Use of commercial 7/8cm BS grade balls means they are too big to placed in the mouth.</p>	<p>Rob - Bounce &amp; Party</p> <p>Responsible adult provided by the customer / client</p>

**Signed by Bounce & Party:**

**Rob Woodhall**

**Date:**